



RED BLUFF POLICE DEPARTMENT

CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) APPLICATION PROCEDURES

FOR NEW CCW PERMITS – RBPd TOTAL FEE IS \$90.00

1. Complete **ALL** sections of the Application Packet; however, **DO NOT SIGN** wherever it requires your signature. You will sign your application during your scheduled appointment.
2. Return your completed application to the Red Bluff Police Department. *(If you have already taken your CCW Firearms Training Course, please attached a copy of your Firearms Training Certificate of Completion and your Firearms Range Qualification Form from one of our approved instructors.)*
3. You will be contacted to schedule an appointment to go over and sign your application. Please note: Appointments are scheduled for Thursdays only.
4. **Items to bring to your appointment:**
 - Valid California ID or Driver's License
 - Bring in \$17 (cash or check payable to RBPd); the balance of \$73.00 to be paid upon approval and the issuance of your CCW permit.
 - Present the firearm(s) you want listed on your permit for verification. All weapons must be registered to the applicant or spouse. **The firearm(s) must be unloaded and in a locked case when presented.**
 - Live Scan (aka Fingerprinting) - Upon completion of your interview with the Lieutenant or his designee, you will be given a Live Scan form for fingerprinting. You will need to contact the Tehama County Sheriff's Office by calling 530-529-7940 or Business Connections at 1-800-318-4507 to schedule an appointment. The fee for this service is \$96 in addition to a rolling fee of approximately \$25.00.
 - Please return the completed Live Scan Form back to RBPd when your Live Scan has been completed.

Once your Live Scan results have been received from the Department of Justice; a final review process of your application and Live Scan will be conducted. At which time you will be contacted with either an approval or denial of your application.

Agency Contact:
Kathy Hausman
Executive Assistant
khausman@rbpd.org



RED BLUFF POLICE DEPARTMENT

CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) RENEWAL APPLICATION PROCEDURES

FOR RENEWAL CCW PERMITS

1. Complete **ALL** sections of the Application Packet; however, **DO NOT SIGN** wherever it requires your signature. You will sign your application during your scheduled appointment.
2. Return your completed application to the Red Bluff Police Department, along with a copy of your CCW Firearms Training Renewal Certificate of Completion and your Firearms Range Qualification Form from one of our approved instructors.
3. After a review of your renewal application, you will be contacted, and an appointment will be scheduled for approximately one week prior to when your current CCW expires.
4. **Items to bring to your appointment:**
 - Valid California ID or Driver's License.
 - \$44 check made payable to RBPD, and a \$52 check made payable to DOJ. If you are adding a new firearm(s) to your permit, bring the firearm(s) with you for verification. **The firearm(s) must be unloaded and in a locked case when presented.**

If all requirements have been met, you will receive your renewal permit at the conclusion of your appointment.

Agency Contact:

Kathy Hausman
Executive Assistant
khausman@rbpd.org



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CALIFORNIA CONCEALED WEAPONS PERMITS (CCW) MODIFICATION PROCEDURES

FOR MODIFICATIONS TO YOUR CCW

- **To Add a new firearm to your permit:** Drop of a copy of your completed Firearms Qualification Certificate of the firearm(s) you would like to add to your permit at the Red Bluff Police Department, or you may email a copy of the certificate to Kathy Hausman at khausman@rbpd.org.

You will be contacted to schedule and appointment with Lt. Hansen so your firearm(s) may be inspected.

- **To Remove a firearm from your permit:** Send an email to Kathy Hausman at khausman@rbpd.org indicating the Make, Model & Serial # of the firearm you wish to remove from your permit.

There is NO fee for our agency in adding / deleting firearm(s) to your CCW.

If all requirements have been met, you will receive your modified permit at the conclusion of your appointment.

****The Red Bluff Police Department will not accept training certificates from firearm instructors not listed ****

Agency Contact:

Kathy Hausman
Executive Assistant
khausman@rbpd.org